



Vacancy Notice: Policy Coordinator (2022)

Aqua Publica Europea (APE) is the European association of public water utilities. Our mission is to promote public water management at European and international level.

APE brings together public water operators from 14 different European countries, providing high quality water and sanitation services to around 80 million European citizens.

We are recruiting a Policy Coordinator to join the association's Secretariat in Brussels.

The Policy Coordinator will drive the advocacy activities of the association to ensure that the views and values of Aqua Publica's members are considered through the EU decision-making process, in a context of a rapidly evolving framework for water and environmental policies.

Main responsibilities:

- Engage and collect inputs and information from Aqua Publica's members, to then develop and advocate the position of the association before EU and international institutions.
- Gathering, analysing and communicating information on policy developments that can be relevant for the activity of the members of Aqua Publica Europea
- Maintaining and developing a network of relevant stakeholders
- Representing the association in formal and informal meetings and reporting to members and to the management board.
- Participating in the conception and organisation of internal and external events and meetings together with the APE team.
- Supporting association management activities

Profile

Essential:

- University degree in EU policies or in another field that is relevant for the mission of Aqua Publica or the activity of its members
- Three to five years of professional experience in European public affairs, or in other domains that are relevant for the mission of Aqua Publica
- Understanding of the EU policy framework for water and sanitation, environment policy, EU Green Deal
- Proactive attitude to engage members in the identification of policy priorities, to establish relations with relevant stakeholders, etc.
- Ability to elaborate, present and defend policy positions
- Capacity to translate complex or technical issues into concise and relevant information towards different audiences (for example: decision-makers, APE members)
- Outstanding written and spoken English and high proficiency in French
- Outgoing personality, at ease with public speaking and networking in different cultural contexts
- Flexible team player that supports colleagues in other aspects of the association's work (communication, administration, events)
- Ability to take initiatives, propose ideas and lead new projects.
- Availability to travel (occasional)

Desirable:



- Proficiency in other European languages (especially Italian, Spanish or German).
- Knowledge/experience of EU project management.
- Previous experience in a membership-based association
- Knowledge of the water sector/industry and/or issues specific to the public sector

What we offer

The position is offered on a full-time basis and on the conditions of a contract under Belgian law (which includes holiday bonus and meal vouchers), coupled with other benefits: 13th month, additional vacation days, partial reimbursement of transportation costs (public transports), hospitalisation insurance.

APE will offer a salary in line with experience.

APE offers the possibility to partially work from home (to be arranged) but the candidate must commit to being officially registered in Belgium.

Recruitment process

Interested candidates should send their CV and a cover letter to info@aquapublica.eu by the **03/06/2022** (please also specify how you heard about this position).

Please note that we are unable to provide individual feedbacks and that only short-listed applicants will be contacted for the second stage of the recruitment process which will involve a written test and an interview. We expect to inform short-listed candidates by 07/06/2022.